

AFRICAN AMERICAN CULTURAL ALLIANCE

P.O. Box 22173 Nashville, TN 37202 • 1215 9th Avenue North, Ste. 210, Nashville, TN 37208
 (615) 521-4038 • www.aacanashville.org • info@aacanashville.org

Retail/Non-Profit Vendor Application 37th Annual African Street Festival Hadley Park Recreation Center September 20-22, 2019

Name _____ Organization/Company _____

Address _____

City _____ State _____ Zip _____ Email: _____

Phone No(s). (best way to contact you) _____ Fax _____

Description of items to be sold: _____

PAYMENT DUE BEFORE FESTIVAL OR ON DAY CHECKED IN -- NO EXCEPTIONS

NOTE: ALL VENDORS MUST COMPLETE AND RETURN AN APPLICATION, MEDIA RELEASE FORM AND DEPOSIT(S) NO LATER THAN SEPTEMBER 9th. A CONFIRMATION/RECEIPT FOR YOUR VENDOR SPACE WILL BE GIVEN UPON PAYMENT OR IN PACKET THE DAY OF THE FESTIVAL. ANY QUESTIONS, PLEASE CALL THE AACA OFFICE AT 615-521-4038. ****ELECTRICITY WILL NOT BE PROVIDED TO VENDORS**

Non-Profit Organization (Exhibits Only)	\$200.00		
Retail Vendor 12' x 10'	\$550.00		
Please check here if music vendor			
Table Rental: \$30.00 ea. # Needed _____			
Chairs: \$10.00 ea. # Needed _____			
Late Fee for Application received after 09/09/19	\$50.00		
Total Due			
Down Payment or Total Amount Enclosed			
Balance Due (if applicable)			

If you need a hotel stay for an affordable price, please contact Megan Newson at the Hyatt House Vanderbilt, Nashville, TN at 615-801-7821

Please remit non-refundable cashier's check or money order to:	AACA Attn: African Street Festival/Vendors P.O. Box 22173 Nashville, TN 37202
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Note to Retail and Non-Profit Vendors:

There will be NO RAIN date for this event. Fee covers space for all days, used or not.

Your space is NOT reserved until we received your payment. Personal checks are not accepted.

Verbal Agreement and deals are not acceptable and will not be honored.

Group rates and packages are NOT available.

If available, vendors requesting space the day of event will be charged the late fee of \$50.00; Spaces are sold on a first con first serve bases.

Tables will be available only if reserved and will be delivered to your location by attendants, when you arrive.

Food is only to be sold in the food court area. Retail vendors may not sell food, beverages or any snack items.

The sale of pirated, "boot-legged", copied or reproduced merchandise, CDs, VHSs, or DVDs from any vendor is prohibited by law. The sale of these items will not be allowed.

Music vendors may not play music with extremely loud volumes, as decided by AACA staff. Complaints from neighboring vendor may result in immediate dismissal.

The AACA reserves the right to ask any vendor to leave the festival, for violations or any other reason deemed necessary. Please be aware that no refund will be given if you are asked to leave.

ALL VENDORS ARE EXPECTED TO LEAVE BOOTH AREA(S) CLEAN AND WITHOUT DEBRIS OR TRASH.

Installment Payment Plan:

- 50% Down Payment Due July 15th
- 25% Payment Due August 15th
- 25% Final Balance Due September 7th

No Personal Checks will be accepted. Please submit payments in business name to receive proper credit. Payments will be accepted in the form of money order or cashier's check only. No exceptions

Setup and Breakdown Schedule:

Friday, September 20, 2019	Check In is 9:00 AM - 5:00 PM	Setup at Noon
Saturday, September 21, 2019	Check in is 8:00 AM - 11:00 AM	
Sunday, September 22, 2019	Set-up is 8:00 AM - 10:00 AM	Breakdown is 9:00 PM

ALL VEHICLES MUST BE REMOVED FROM THE VENDOR AREAS BY THE END OF SET-UP TIME

If you have any questions, please call the AACA office at (615) 521-4038